

EDITORIAL GUIDELINES

Authors are kindly requested to strictly adhere to the following editorial guidelines in order to optimize the editorial process.

TEXT BODY

- The length of the text must be between 30.000 and 50.000 signs including footnotes and spaces
- Font: Times New Roman
- Font Size: 12 pt with 1 line-spacing
- Notes section is to appear at the end of the essay. Font Size: 10 pt with 1 line-spacing
- Note numbers in superscript Arabic numerals should always be placed in the text after punctuation. Ex.:
Dopo i primi lavori, concepiti ancora in termini tradizionali dal punto di vista espositivo,¹ Flavin evolve il suo linguaggio attuando un'operazione di progressiva appropriazione dello spazio.²
- Quotes: should be enclosed in guillemets («...») if shorter than three lines; if longer, they must be included in the body of the article, within guillemets, in Times New Roman font, 11-point size, with a blank line above and below. Any omitted words should be indicated with [...].
- Titles (books and artworks) are to be italicised; magazines names instead using double quotation marks (“...”). Ex.:
 - The book *L’ovvio e l’ottuso* di Roland Barthes...
 - The artwork *Brillo Box* di Andy Warhol...
 - The magazine “Artforum” ...
- Foreign words included in the text should be italicized, unless they are commonly used.
- Numbers: numbers are generally written out in words, except when referring to measurements, when part of a list, or when indicating bibliographic references, page numbers, or chapter numbers. In page numbers and years, all digits should be written out in full, not just those that change. E.g.:
 - pp. 122-123, NON pp. 122-3 o pp.122-23.
 - 1963-1964, NON 1963-4 o 1963-64.

FOOTNOTES

Only the first occurrences should be written out in full; from the second occurrence onward, the corresponding abbreviations should be used:

- One or two Authors on a Single Volume:

First occurrence: Name, Surname, Book title in italics (followed by the year of the 1st edition if translated), Publisher, Town/city published, Year published. Ex.:

- André Breton, *Manifestes du surréalisme* (1962), Folio, Paris, 2005.

- Barbara Ferriani e Marina Pugliese, *Monumenti effimeri. Storia e conservazione delle installazioni*, Electa, Milano, 2009.

Subsequent citations: Surname, abbreviated title in italics, year of publication. E.g.:

- Bréton, *Manifestes*, 2005.

- Ferriani e Pugliese, *Monumenti effimeri*, 2009.

▪ Three or more or none Authors on a Single Volume:

First occurrence: Book title in italics, Publisher, Town/city published, Year published. Ex.:

- *Arte dal 1900. Modernismo, Antimodernismo, Postmodernismo* (2004), Zanichelli, Milano, 2006.

Subsequent citations: Abbreviated title in italics, year of publication:

- *Arte dal 1900*, 2006.

▪ Exhibition Catalogue:

First occurrence: Name, Surname (edited by), Title in italics (exhibition catalogue, town/city, location, dates if possible, year), Publisher, Town/city published, Year published. Ex.:

- Neal Benezra e Kathy Halbreich (a cura di), *Bruce Nauman*, (catalogo della mostra, Minneapolis, Walker Art Center, 10 aprile - 19 giugno 1994), Art Publishers, Minneapolis, 1994.

- Luca Massimo Barbero e Francesca Pola (a cura di), *L'Attico di Fabio Sargentini 1966-1978* (catalogo della mostra, Roma, MACRO - Museo d'Arte Contemporanea di Roma, 26 ottobre 2010 - 6 febbraio 2011), Electa, Milano, 2010.

Subsequent citations: Surname, abbreviated title in italics, year of publication. E.g.:

- Benezra e Halbreich, *Bruce Nauman*, 1994.

- Barbero e Pola, *L'Attico*, 2010.

▪ Essays in Books/Catalogues:

First occurrence: Name, Surname, Title using double quotation marks ("..."), in, Name and Surname of the Book Editor (edited by), Title in italics, Publisher, Town/city published, Year published, Pages. Ex.:

- Claire Gilman, "L'arte povera a Roma", in Gabriele Guercio e Anna Mattiolo (a cura di), *Il confine evanescente. Arte italiana 1960-2010*, Electa, Milano, 2010, pp. 43-73.

Subsequent citations: Surname, "abbreviated title in quotation marks and parentheses", year of publication. E.g.:

- Gilman, "L'arte povera a Roma", 2010.

▪ Essays in Magazines:

First occurrence: Name, Surname, Title using double quotation marks ("..."), Magazine's name in italics, Number, Month and Year, Pages. Ex.:

- Germano Celant, "Book as an Artwork 1960-1970", *Data*, n. 1, settembre 1971, pp. 35-45.

Subsequent citations: Surname, “abbreviated title in quotation marks and parentheses”, year of publication. E.g.:

- Celant, “Book as an Artwork”, 1971.

▪ Conference Proceedings:

First occurrence: Full first name and surname, title in double high quotation marks (“...”), *in*, full first name and surname of the editor(s) (ed.), title of the proceedings in italics, (conference proceedings, city, venue, dates of the conference when available, otherwise just the year), publisher, city of publication, year of publication, page numbers. E.g.:

- Alessandro Ferraro, “Mostre fotografiche alla Galleriaforma di Genova durante gli anni Settanta: Eleanor Antin e gli altri”, in Alessandra Acocella e Cristina Casero (a cura di), *Mostre fotografiche in Italia negli anni Settanta. Spazi, dialoghi, narrazioni*, (atti del convegno, Parma, Plesso della Pilotta, 24-25 novembre 2022), Postmedia books, Milano, 2024, pp. 197-210.

Subsequent citations: Surname, “abbreviated title in quotation marks and parentheses”, year of publication. E.g.:

- Ferraro, “Mostre fotografiche”, 2024.

▪ Articles in Newspapers:

First occurrence: Name, Surname, Title using double quotation marks (“...”), Newspaper’s name in italics, Day, Month and Year, Pages. Ex.:

Vittorio Gregotti, “La polemica sulla Biennale”, *Corriere della Sera*, 24 giugno 1976, pp. 13-26.

Subsequent citations: Surname, “abbreviated article title in quotation marks and parentheses”, year of publication. E.g.:

- Gregotti, “La polemica”, 1976.

▪ Archival Sources:

City in the original language, Institution (hereafter ABBREVIATION), name of the collection in italics (if applicable), reference code, document information. E.g.:

- Milano, Archivio della Triennale di Milano (d’ora in poi MI-TRN), Documenti e carteggi della VI Triennale (1936), TRN_06_DT_020_VII, Alberto Calza Bini a Enrico del Debbio, *Relazione*, 18 febbraio 1936.

▪ Repeated Bibliographic References in Footnotes:

Ibidem (always italicized): for a citation identical to the previous footnote.

Ivi (not italicized): for a citation identical to the previous footnote but with different page numbers. E.g.:

- Barbara Ferriani and Marina Pugliese, *Monumenti effimeri. Storia e conservazione delle installazioni*, Electa, Milano, 2009, pp. 22-24.

- *Ibidem*.

- Ivi, p. 51.

- Websites:

Cite the full URL and include the date of last access in round brackets.

For an authored article in an online journal: Full first name and surname, title in double high quotation marks (“...”), name of the journal in italics, issue number (if available), month and year, page numbers (if any), URL (last access: ...). E.g.:

- Marco Belpoliti, “Simplicity / Enzo Mari at the Triennale”, *Doppiozero*, 12 December 2016, <https://www.doppiozero.com/enzo-mari-in-triennale> (last access: 03 July 2025).

For a video on a platform: Title in italics, URL (last access: ...). E.g.:

- *Bruno Munari in Venice 1992*, https://www.youtube.com/watch?v=U6-ePv_wmF4&list=PLOEsiUgeXfEzBgrXuempMEJfXpw9NzoJ (last access: 03 July 2025).

For websites containing articles, blogs, or texts without an author: Cite the full URL directly (last access: ...). E.g.:

- https://www.imdb.com/it/name/nm0000033/?ref_=fn_all_nme_1 (last access: 03 July 2025).

IMAGES

- For each essay is allowed a maximum of 10 images, audio or video materials (not inserted in the text body but attached to the email), free of rights
- Digital images must meet the following standards: jpg format; 300 dpi resolution. For video and audio materials, a link to the platform through which the content can be accessed must be provided
- Insert the image/audio/video’s reference [fig. NN] in the text body and in correspondence of its quotation. Ex.:

L’opera *Giovane che guarda Lorenzo Lotto* di Paolini [fig. 2] rafforza questo dibattito e rimane un’opera fondamentale a riguardo.

- Insert the image captions at the bottom of the text following these rules:

Captions:

Number, Author (name and surname), Title in italics, Year. Ex.:

2. Giulio Paolini, *Giovane che guarda Lorenzo Lotto*, 1967.

- Name the image files (attached) according with the numbering used in the text.